



## MEMORANDUM

**Department of Parking and Transit  
Services**

1006 W. Hall of Fame  
Stillwater, OK 74078-2080

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Email: parking@okstate.edu

To: Catherine Haviland, President, GPSGA  
Solmaz Bastani, Incoming President, GPSGA  
From: Steve Spradling, Director, Parking and Transportation Services  
Re: Graduate Student Parking on football game days  
Date: 8-24-16

A handwritten signature in blue ink, appearing to be 'SS'.

Ms. Haviland,

Thank you for sharing your concerns about ongoing research projects. We would like to assist you in whatever way we can. Given the diverse research projects you mentioned in your letter, I feel it would be best to handle each parking issue on a case by case basis.

We do not control the Posse lots on football game days but we can make arrangements for the attendants to allow graduate students in the lots if necessary or we can direct them to a lot within a reasonable distance not controlled by Posse during football games. All we ask is to have some notice so we can coordinate the best solution. I or Jan Hernandez would be the best contact by each graduate student needing assistance. At your convenience, we would be glad to meet and discuss.

We would be happy to serve in the any way we can to accommodate your academic needs.

CC: Joe Weaver, Executive Vice President for Administration and Finance  
Dr. Lee Bird, Vice President for Student Affairs  
Michael Robinson, Chief Public Safety Officer