2011-2012 Assembly Meeting Agenda  
Wednesday, February 1, 2012 – 5:30 PM  
Location: 035 Murray

1. Call to order

2. Approval of Agenda

3. Officer Reports
   a. President
   b. Vice-President
   c. Secretary
   d. Treasurer – introduction of new Treasurer
   e. Parliamentarian
   f. Intergovernmental Liaison
   g. Communications Director
   h. Social Chair

4. Presentation by Pedro Velasco

5. Old Business
   a. Review of procedures for new assembly members, including committee service
   b. Review Office Hours for 211N SU
   c. Reminder Co-sponsorship funds – deadline February 8, 2012, 5:00PM
   d. Review of upcoming spring events
      i. Research Week – Judges and Moderators update
      ii. Phoenix Awards – deadline March 8 for April 19 event
      iii. Elections – March 14 and 28
      iv. Group Funds – deadline March 30
      v. Graduate Education Week

6. New Business
   a. Call for revision to Treasurer/Finance Committee By-laws re: Record Keeping/Accessibility
   b. Requests for presentations this semester

7. Announcements
   a. OSU promotional fold-out for travel
   b. NAGPS Advocacy Days (February 26-28)
   c. Regional NAGPS conference in March

8. Adjournment
   a. Next Assembly Meeting - February 15, 2012 at 5:30PM in 035 MURRAY